

Public Works Report

Everett is on unpaid leave for a couple of months. Mowing and watering is currently being handled by Kevin Hullquist and Bill Beckwith. We have a few names of possible Public Works employees, but I have been reluctant to interview them without a PW employee to help train them. I will be sorting through the list and work on getting some new hires.

Councilmember Beckwith has been cleaning the bathrooms at the two ball parks. Kevin is assisting with watering and will oversee the watering of the two ball parks for Movie night and the Bev White Tourney.

Austin Eastlick is overseeing the water and wastewater systems for the City. He is checking on the water pumps, the storage tanks, the sewer system, and problem manholes regularly and everything is operating properly. Static Water level at the water well is 33'7".

Mayor Michelle DeCausmaker is cleaning City Hall auditorium, common areas and bathrooms. We have a possible person for a part-time janitorial position like we had before. I will be following up on that.

We continue to investigate and apply for road maintenance grants. After sidewalks to the elementary school and the paving on Dale and Mitten Streets have been completed, the next priorities include crack sealing throughout town, culvert, and bridge repairs, and a "Complete Street Project" with Cal Trans for Main St.

Admin Office Report

As you know, Sandy Wadley has resigned from her position at the City. Also, contrary to the rumors in town that she has been fired, Paula Basteys is still on leave and is contemplating her return. We have hired Celeste McFall as the City's Administrative Assistant and is overseeing all operations of the office. She has a part-time office assistant, Rachel Agron who is working on water billing, filing, and assisting Celeste, Molly and me as needed. Molly continues to oversee the CDBG Revolving Loan Fund and the Housing Account. We are getting the filing and reports organized and things are running smoother than they have in some time.

Administrator's Report

The last couple of months has been a real challenge. With the departure of Sandy and Paula, and now Everett, everybody has been busy. I continue to work on:

Overseeing the office organization, oversee Public Works, file SAFER reimbursement requests, work with SHN on new wastewater facility design and rate study (which is being presented tonight), and finalize the grant for picnic tables for Paul Garrison Picnic Pavilion. Also continue to work with State on park grants, converse with Rick Kolomay for assistance with FD personnel, continue to work with CRWA and PACE engineering for Water Planning Grant, continue working on General Plan update, converse with Regional Water Board re water inspection report, moving forward with Ordinance for Pacific Power Franchise. We will have a completed Notice to Proceed to present to the Council in August.

Work on Operational Budget for 2021-2022.